



CADS Alberta – Board Meeting Minutes

Date	Board Meeting Wednesday, September 2, 2026 7:00 – 9:00 pm
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1. Call to Order and Role Call (Meeting called to order 7:04 pm)
 - 1.1. Attendees: Chris, Adam, Eldon, Angela, Kirk, Tony C., Tony V. Alan, Kiera, Sharon, Ozzie
 - 1.2. Regrets: Spencer
2. Review and approval of Agenda. (Eldon approved, 2nd Adam)
3. Review and approval of Minutes from:
 - 3.1. Review and approval of minutes from August 19, 2026 (Angela approved, 2nd Kirk)
4. Old Business
 - 4.1. CADS National / Division Next Steps for the 2026-27 season
 - 4.1.1. CADS Alberta Operational direction
 - The group discussed the status of the relationship with National Division, noting progress in moving forward with the season, though there were some registration process glitches that Sharon mentioned would be addressed with updated information to be circulated to membership.
 - 4.1.2. CADS Alberta Communications direction
 - The conversation ended with a discussion about the need to appoint a secretary for the board, as this position remains unfilled.
 - 4.1.3. Provincial/Division relationship and meetings moving forward
 - Club Roles and Meeting Planning: The group agreed to hold a meeting on October 24th in Red Deer with virtual attendance options, aiming to discuss club roles and responsibilities. Ozzie committed to preparing and distributing meeting materials to clubs by mid-September, allowing clubs a month and a half to review the information before the meeting.
5. New Business
 - 5.1. Governance
 - 5.1.1. Appointment or selection of a Secretary for the Board
 - 5.2. Operational Planning 2026-27
 - 5.2.1. Completion of 2026-27 relevant documents (sanctioning for club learn to programming)
 - 5.2.2. AASA "CADS Alberta" Club registration and insurance for athletes in competition stream programs
 - The group discussed club registration and insurance processes, with Ozzie clarifying that competition-related activities go through Alberta Alpine as an ACA club while the balance is through CADS

5.3. CADS Alberta – Alberta Club Meeting (virtual or in-person) – October 2026

5.3.1. To frame and MOU between clubs and CADS Alberta in terms of roles and responsibilities and clear lines of communication in these areas.

-They agreed to develop a memorandum of understanding between CADS Alberta and provincial clubs, with plans to hold an in-person meeting in October (likely the weekend of October 24th) in Red Deer. The meeting will be hybrid with virtual options available, and accommodations and subsidies will be provided for those attending in person.

5.4. Adaptive alpine skiing and snowboard

5.4.1. Development

5.4.1.1. Program planning for clubs (November-December 2026)

5.4.1.2. Slide and Ride program evolution (planning for 2026-27 dates)

-The discussion also touched on adaptive alpine skiing and snowboarding programs, noting that only three slide and ride events were scheduled last year, with varying attendance levels.

-Chris and Ozzie discussed the implementation of "come-try-it" scenarios, emphasizing that clubs should drive the program while Alberta provides financial support. Only Tawatna Valley and Red Deer have expressed interest in participating this year, with Cold Lake considering a different approach tied to local events.

5.4.2. Education

5.4.2.1. 2026 Education Workshop planning (meeting to go over schedule details and bookings)

5.4.2.2. Follow-up volunteer instructional training for clubs (November-December 2026)

5.4.2.2.1. Course Conductor bookings

5.4.2.2.2. Certification interest (Evaluation timeline)

-The 2026 Education Workshop is being planned for December 10-13, with CADS Alberta covering costs including travel for participants. Tony Crook mentioned requests for additional Level 2 ski and snowboard courses, and the group discussed arrangements with Tessier for adaptive skiing instruction.

- The group discussed upcoming training opportunities, with Ozzie clarifying that these sessions are meant to complement rather than replace club-specific training. Tony Crook requested that Tony Vetro contact Edmonton and Red Deer clubs to gather specific requests for tailoring the training content.

5.4.3. Equipment

5.4.3.1. Planned purchases for September 2026, based on our Every Kid Can Play Grant requirements

5.4.3.2. Lease setup for the 2026-27 season

-The discussion also covered equipment purchases, including plans to add various seat sizes for Tessiers, conversion kits, leg bags, and high back seats, with Tony Crook suggesting the inclusion of T-bar tow systems for areas without chair lifts. The conversation ended with information about equipment leasing through CADS Alberta, with forms available online and coordination required through Sharon.

- The group discussed equipment options for ski programs, with Ozzie explaining that clubs can lease equipment from CADS Alberta as long as members are part of sanctioned clubs for insurance purposes. Ozzie clarified that with Tessier equipment, there are no cost differences between buying seats and conversion kits versus new rigs, and the equipment offers easy shock adjustments with multiple settings available.

5.4.4. Competition

5.4.4.1. Hosting of a meeting for Clubs interested in running competition programs for 2026-27

5.4.4.1.1. Discussion of schedule of camps and purpose

5.4.4.2. Para versus Special Olympic pathway planning

- The discussion concluded with plans to host a meeting for clubs interested in running competition programs for 26-27.

- The meeting covered several key topics including camp scheduling between BC and Alberta with Alberta Alpine for Canada Games preparation.

5.5. Adaptive cross-country skiing planning

5.5.1. Purpose and timing

5.5.2. Proposed structure of program

5.5.2.1. Follow parallel pillars

- Ozzie explained that regional cross-country clubs are interested in creating CADS programs under their club umbrellas, with a goal of establishing 2-4 programs by 2027-28.

5.6. SPAR Reporting

- Underway and to be completed for end September

5.7. Communications

5.7.1. Website upgrade (options)

5.7.1.1. Stories from Clubs – Profiles of Club participants and volunteer instructors

5.7.2. Social Media management

- The group discussed managing social media and website presence, with Ozzie explaining that they currently have access to Facebook but not Instagram, and proposing to hire a third-party contractor to manage both social media and website updates. Ozzie mentioned that CADS Alberta could partner with other provincial sports organizations like Alberta Alpine to share the cost of hiring Gordy Bowles and his media company for these services. Ozzie committed to gathering quotes for website redesign by the end of September, with plans to discuss a budget and proposal in October.

6. Other Business

6.1. Reports

6.1.1. President (Chris)

6.1.2. Executive Coordinator (Sharon)

6.1.3. Finance (Spencer/Angela)

- Angela reported that the July financial statement was sent out with no anomalies, and Ozzie noted that deferred revenue from 25-26 has been moved to 26-27 budget year, requiring careful tracking of restricted spending. Kirk announced plans to present an update on ATB investment restructuring at the next meeting and shared information about Alpine Canada's para team needing new representation, suggesting potential opportunities for funding support.

6.1.4. Program Director (As per agenda)

7. Approval of Reports (Alan approved, 2nd Kirk)

8. Round Table discussion (Chris)

9. Next Board meeting: October 7, 2026 (zoom call)

10. Adjournment (Angela motions adjournment – 7:47 pm)

11. In-camera discussion